



## **Public Session**

**Report Reference Number: C/17/36**

**Agenda Item No: 8**

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<b>To:</b>	<b>Council</b>
<b>Date:</b>	<b>22 May 2018</b>
<b>Author:</b>	<b>Palbinder Mann, Democratic Services Manager</b>
<b>Lead Officer:</b>	<b>Gillian Marshall, Solicitor to the Council</b>
<b>Executive Member:</b>	<b>Councillor Mark Crane, Leader of the Council</b>

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**Title: Appointments to the Committees of the Council, Chairs of the Community Engagement Forums (CEFs) and the Calendar of Meetings for the 2018/19 Municipal Year.**

### **Summary:**

This report provides, for approval, the calendar of meetings, the group nominations for the appointment of Councillors to Committees and the appointments of CEF Chairs at Annual Council on 22 May 2018.

### **Recommendations:**

- i) That the Council appoints the Chairs, Vice Chairs, Committee Members and CEF Chairs as outlined in Appendix A for the 2018/19 municipal year.**
- ii) That Council approves the Calendar of Meetings 2018/19 as outlined in Appendix B.**

### **Reasons for recommendations**

To meet legislative requirements and to enable the proper functioning of the Council in the 2018/19 municipal year.

## **1. The Report**

- 1.1 Each year Annual Council receives Group Leaders' nominations for appointments to Chairs and Vice Chairs and for the membership and substitutes for Council committees. The list of nominations for

the Chairs, Vice Chairs and members and substitutes for Council committees for 2018/19 are attached at Appendix A.

- 1.2 Council also receives nominations for the post of CEF Chair for each CEF. The CEFs operate as advisory committees in that they include in their membership persons who are not Councillors of the District. The nominations for the posts of CEF Chairs for 2018/19 are also outlined at Appendix A.
- 1.3 Each year Council also approves the calendar of meetings. The proposed calendar is attached at Appendix B.

### **3 Legal/Financial Controls and other Policy matters**

#### **3.1 Legal Issues**

Section 15 of the Local Government and Housing Act 1989 places a duty on the Council to allocate seats on Ordinary Committees of the Council between the political groups in accordance with the following principles :-

- a) That not all the seats on the body to which appointments are being made are allocated to the same political group;
- b) That the majority of seats on each committee are allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership;
- c) That subject to (a) and (b), when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council, must reflect their proportion of the authority's membership; and
- d) Subject to (a) to (c), that the number of seats on each committee is as far as possible in proportion to the group's membership of the authority.

The Local Government and Housing Act 1989 requires that, once the Council has determined the allocation of committee places between the political groups, the Council must then appoint the nominees of the political groups to the committees.

For the purpose of this process there are three political groups making up the Council; the Conservative Group, the Labour Group and the Independent Group. A group consists of two or more members of Council who have indicated that they wish to be treated as a group. Councillors that are not members of political groups have no entitlement to an allocation of seats on Committees. Political groups are entitled to their proportion of seats and once their entitlement has been reached, any remaining seats may be

filled by Councillors not belonging to a political group. Such Councillors are called 'non-aligned'.

These rules apply to the Planning Committee, Overview and Scrutiny Committee and Policy Review Committee. They do not apply to Licensing Committee which is a statutory committee. Nonetheless nominations for seats on that Committee have been received in line with the general principles outlined above and are included in the Appendices.

### **3.2 Financial Issues**

Councillors are entitled to claim for travel expenses incurred when attending meetings.

### **4. Conclusion**

That the Council makes its appointments to Committee places, appoints CEF Chairs and approves the calendar of meetings, for the 2018/19 municipal year.

#### **Contact Details**

**Palbinder Mann**  
**Democratic Services Manager**  
[pmann@selby.gov.uk](mailto:pmann@selby.gov.uk)  
**01757 292207**

**Appendix A – 2018/19 - Appointments of Committee  
Chairs/Vice Chairs, Committee Members and CEF Chairs**

**Appendix B – 2018/19 – Calendar of Meetings**